

**CITY OF MOUNTAIN VIEW  
CLASS SPECIFICATION**

<b>Position Title:</b> Cross Connection Control Specialist	<b>Job Family:</b> 6
<b>General Classification:</b> Front-Line	<b>Job Grade:</b> 18

**Definition:** To administer cross-connection control programs; to make cross-connection control inspections and to determine the need for the installation of approved backflow prevention assemblies at water and recycled water connections.

**Supervision Received and Exercised:** Receives general supervision from the Water Meter Supervisor.

**Examples of Duties:** Duties may include, but are not limited to, the following:

1. Conduct cross-connection surveys in order to identify water user premises where cross-connections are likely to occur.
2. Monitor the provision of backflow prevention at the user's connection.
3. Provide technical supervision over maintenance staff performing backflow installations, repairs, inspection and testing.
4. Inspect domestic and recycled water systems to determine the existence of cross-connections and recommend corrective actions if necessary.
5. Install, repair and maintain backflow prevention devices.
6. Provide plan reviews for proper water system connections. Identify potential cross-connections and provide written comments.
7. Maintain records of locations, tests and repairs of backflow prevention devices.
8. Set up appointments and new accounts.
9. Establish and maintain a cross-connection repair, maintenance and monitoring schedule.
10. Perform related duties as required.

**Minimum Qualifications:**

Knowledge of: All phases of cross-connection control; procedure for inspection, cleaning, installation, removal and repair of backflow prevention devices; proper use of all tools, equipment and supplies used in all phases of the cross-connection

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control program; principles and practices of safety related to areas of assignment; and procedure for maintaining records of work activity and equipment usage.

Ability to: Care for all tools, equipment and materials; maintain records; schedule work; and communicate clearly and concisely, both orally and in writing.

**Experience and Training Guidelines:** Any combination of experience and training will qualify if it provides for the required knowledge and abilities.

Recommended: Two years experience in water system maintenance, equivalent to the responsibilities of a Water Utility Worker in the City of Mountain View. Experience administering a water system cross-connection inspection program is highly desirable. Training equivalent to completion of the 12th grade supplemented by approved courses of instruction in the theory, laws, regulations and techniques of cross-connection.

**Required Licenses or Certificates:** Possession of a valid California Class C driver's license. Possession of an AWWA Backflow Prevention Assembly Tester Certificate. Possession of an AWWA Grade I Cross-Connection Control Specialist Certificate within one year of appointment. Possession of an AWWA Grade I Water Distribution Operator's Certificate and completion of a recycled water site supervisor's training class is highly desirable.

**Working Conditions:** Preemployment and periodic respiratory examinations may be required for this classification.

Established October 1991

Revised November 2011

CLASS SPECS

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